

# Academic Affairs Presentation Checklist

**Name:** Jessica Giglio (Curriculum Committee Chair)

**Date:** 2016 Nov. 23

**Department:** VPI, Curriculum Committee

**Agenda item:** Proposed change to G-6-6 and deletion of G-6-6.1

Please note: If an item listed is not relevant to your specific presentation to Academic Affairs, please mark as **N/A**. Use as many pages as necessary.

## OVERVIEW OF PROGRAM OR POLICY

Change in Charge G-6-6

The Curriculum Committee reviewed our approved charge and description of membership at the conclusion of 2015-16. We revised the charge in the following ways:

- Inclusion of a reference to our local, state, and accreditation standards;
- Clarification of the elements we are reviewing;
- Clarification of impacts of curricular changes;
- Identification of the support role as well as approval role of the committee;
- Clarification of members.

The changes were submitted and approved for first reading in College Affairs last year and slated for second reading this fall. However, this year's committee discovered that charge changes recommended in 2014-15 were never applied due to confusion about the approval process. When combining the two years' of changes, the committee made additional improvements and this proposal is significantly different from that viewed in College Affairs last June. In addition, COCC's approval process for policy items has been clarified such that Academic Affairs should review and approve this change rather than College Affairs.

Deletion of G-6-6.1

This part of the policy manual is no longer applicable. It appears to have been removed from the online manual already.

## BUDGET

N/A, this item has not budget impact.

## INSTRUCTIONAL REQUIREMENTS

N/A

## OPERATIONAL NEEDS, CURRENT AND FUTURE

N/A

## STUDENT IMPACT

This change may help the Curriculum Committee better review and oversee curriculum improvements which ultimately benefits students.

## ANTICIPATED IMPLEMENTATION TIMELINE

If approved, this charge should be integrated into college policy immediately. The only impact to the committee this year is in the need for a CAP Center non-voting representative, and that member would be invited upon approval.