

**Academic Affairs Meeting Minutes**

**Date: 10/29/2018, Monday 3:30-4:30 PM**

**Location: Max Merrill Room, Library 221**

<p><b><u>Present (voting members):</u></b>          Jessica Giglio (<i>Transfer Faculty</i>) – Chair          John Liccardo (<i>Transfer Faculty</i>)          Amy Harper (<i>Faculty Forum President</i>)          Michael Hansen (<i>Faculty at Large</i>)          Betsy Julian (<i>VPI</i>)          Wayne Yeatman (<i>CTE Faculty</i>)</p>	<p><b><u>Absent (voting members):</u></b>          TBD (<i>ASCOCC representative</i>)          Barbara Bellinger (<i>Classified Representative</i>)          Ken Swartwout (<i>CTE Faculty</i>)</p>
<p><b><u>Present (non-voting members):</u></b>          Jared Forell (<i>Admissions &amp; Registrar Representative</i>)          Vickery Viles (<i>Director of Curriculum &amp; Assessment</i>)          Paula Simone (<i>CTE Council &amp; ChairMoot Representative</i>)          Krista Leaders (<i>Committee Specialist</i>)</p>	<p><b><u>Absent (non-voting members):</u></b>          Open (<i>Shared Governance Workgroup</i>)          Jeff Floyd (<i>IT Representative</i>)</p>

(Note: **Approvals and Action items written in red.**)

**Unfinished Business**

- 1) **Review Minutes from 10/22/18 Meeting**
  - a. The meeting was open to review the minutes from 10/22/18.
    - i) **Motion to approve the minutes Wayne Yeatman 1<sup>st</sup>, Michael Hansen 2<sup>nd</sup>.**
- 2) **Second Reading: Learning Outcomes and Assessment Committee minor term change proposal**
  - a. **Betsy Julian motioned to approve, Amy Harper 2<sup>nd</sup>, motion passed unanimously**

**New Business**

- 1) **First Reading: Stage 2 of EMT 1-Year Certificate proposal**
  - a) The certificate is embedded in the AS Paramedicine degree
  - b) The certificate is designed for students seeking entry-level jobs as EMTs as well as students wanting to complete the Paramedic program or transfer.
  - c) Historically Central Oregon did not have a job market for entry-level EMTs
  - d) Changes in local agencies employment needs in Emergency Medical Services in the last 5 years have opened up opportunities for students at the entry level and beyond.
  - e) The limitation in expanding enrollment is in the number of available clinical sites. It is possible to expand enrollment by offering EMT 151 and 152 in the summer.
  - f) **Amy Harper motioned to approve, Betsy Julian and John Liccardo 2<sup>nd</sup>, motion passed unanimously**

The meeting adjourned at 4:00pm.

**Next Meeting: is scheduled for November 5, 3:30 – 4:30, Max Merrill room**