

Academic Affairs Meeting Minutes

Date: 02/17/2020, Monday 3:30-4:30 PM

Location: Max Merrill Room, Library 221

Present (voting members):

John Liccardo (*Transfer Faculty*) – Chair
Michael Hansen (*Faculty at Large*)
Dan Alberghetti (*CTE Faculty*)
Wayne Yeatman (*CTE Faculty*)
Carolyn Schmidt (*Classified Representative*)
Kirsten Hostetler (*Transfer Faculty*)
Amy Harper (*Faculty Forum President*)

Absent (voting members):

Julia Russell (*ASCOCC representative*)
Betsy Julian (*VPI*)

Present (non-voting members):

Steve Broadbent (*IT Representative*)
David Schappe (*CTE Council*)
Jane Morrow (*Chairmoot Representative*)
Tyler Hayes (*Director Admissions & Registrar*)
Tim Peterson (*Shared Governance Committee*)
Vickery Viles (*Director of Curriculum & Assessment*)
Krista Leaders (*Committee Specialist*)

Absent (non-voting members):

Meeting began @ 3:30

(Note: **Approvals and Action items written in red.**)

Unfinished Business

1. Review Academic Affairs Committee minutes from 2/3/20
 - a. **Michael Hansen motioned to approve, Amy Harper 2nd, motion passed unanimously**
2. Review Curriculum Committee minutes from 2/4/20 and 2/11/20
 - a. **Reviewed**

New Business

1. Action Item: New Program Approval Process (Vickery)— Update
 - a. Based on feedback from CTE Council, Chairmoot, Academic Affairs suggested changes and clarifications were made to the document and the process for new program approvals.
 - b. A webpage has been created for the information and the process.
 - c. **AAC vetted, reviewed, improved, and endorsed.**
2. Action Item: Request to amend January 6 AAC meeting Minutes (Owen Murphy)
 - a. **Approved, request passed unanimously. Minutes amended**
3. Action Item: Advanced Placement Exam (AP) Updates According to SB 207 (Tyler Hayes)— Feedback



- a. Recent state law has prompted a change to the catalog to reflect an Advanced Placement score of three or higher be considered satisfactory.
- b. The 2019-2020 COCC catalog was not updated with the AP score information in spring of 2019 due to a timing issue between the passing of the law and the catalog approval process.
- c. A&R and Curriculum worked with area faculty leads to update the approved class equivalencies.
- d. **Kirsten made a motion to approve, Michael 2nd, motion passed unanimously.**

The meeting adjourned at 4:01 pm.

Next Meeting: is March 2, 2020 3:30 – 4:30, Max Merrill room