Policy Proposal Flowchart [Nov. 2017]

COCC College Committee Matrix https://www.cocc.edu/uploadedfiles/college_committees/committee%20matrix%2016-17(9).pdf **Policy** is drafted for proposal by **Shared Governance** available for the appropriate committee proposer before submitting to a policy committee. **Policy Committee Chairs:** College Affairs, Student Affairs, **Academic Affairs** Add to agenda for presentation, review, discussion and process for motions. Motion to Accept/Approve Motion to *rescind*. for first reading (with or Motion to table. Proposer must start over without required revisions) Proposer must wait until to initiate process. The next meeting proposal is removed from the committee's business. Rescind Accepted/Approved, Again: -**Recommendations to** proposal will be Rescind?the President for Approved reviewed again for Tabled?-2nd reading at the Approved? **Approval** next meeting. **Tabled** College Affairs Committee College President Specialist updates the GP Approvals sent back reviews and approves or Manual and notifies college to policy Committee denies within 2 weeks community in annual report. **Specialist** with justification. Also notifies specialist in charge of Committee Matrix if the proposed changes affect it. Edits are made online annually to the COCC Website Policy Manual.

https://www.cocc.edu/general-policies-and-procedures/