

DRAFT

Academic Affairs Committee Year End Summary 2021-22

Chair: Jacquie Coe – Transfer Faculty Rep

Voting Members:

Matt Higgins – Faculty-at-Large Rep

Sarah Fuller – Transfer Faculty Rep

Paula Simone – CTE Faculty Rep

Alan Nunes – CTE Faculty Rep

Becky Plassmann – Faculty Senate Rep

Carolyn Schmidt – Classified Rep

Betsy Julian – VP Instruction

Non-Voting Members:

Susan Miller & Hal Wershow – FFEC Rep

Murry Godfrey – ChairMoot Rep

David Schappe – CTE Council Rep

Tyler Hayes – Director of Admissions and Registrar

Franklin Clark – Director of Curriculum and Assessment

Chloe Vogel – Committee Specialist

AA made the following decisions this year:

Approved New Programs:

- Graphic Design
- Illustration
- Outdoor Leadership

Task Forces and Work Groups Created:

- Grade Appeals Task Force; Charge is to
- Data Review Work Group; Charge is to review the CCSSE survey data and communicate to the College community

Approved Changes to Academic Policy:

- Institutional Core Competencies approved
- Class Recording Guidelines in GPM
- Creation of an Institutional Syllabus

Approved Changes to Syllabus Template:

- Updated Blackboard References
- Updated language for Student Technology Help
- Created Class Recording Language
- Updated COCC policy language to be included in the Institutional Syllabus

Informational Presentations made at AA this year:

- COCC Diversity, Equity and Inclusion Plan Proposal
- CCSE Survey Results
- Textbook Affordability Work Group
- AAOT Elementary Education Degree
- Science Hybrid Courses Final Exam Scheduling
- Grade Appeals Task Force
- Review and Support Committee

Needs and Challenges of the Committee:

The form used to bring proposals to the AA committee is the one used for all policy committees, but could use an update in terms of wording and possibly made into a Qualtrics form. This would help with workflow for the Chair.

There are still some areas in which there are possible overlaps between Faculty Senate and Academic Affairs. Continued communication and methods for increased communication with Faculty Senate may be needed in the future.

LOA and the Curriculum Committees are sub-committees of AA. The relationships with these sub-committees could be strengthened. LOA did not even bring a report to AA, but this is something that would be beneficial at regular intervals in the future.

The Review and Support Committee (RSC) did not make their report on benchmarks until the final meeting of the year. It would be more helpful for campus-wide discussion if this had been done earlier in Spring term.

Things to Work on Next Year:

- Report from the Grade Appeals Task Force
- Continued Evaluation of the Syllabus Template Language, following more feedback from all stakeholders
- More connection and communication with the following bodies: Faculty Senate, Curriculum Committee and LOA