



Date: December 7, 2018  
10:00 – 11:00am  
Location: Boyle Boardroom

Attending	Absent	Guest
Tony Russell, Chair	President Shirley Metcalf	Laura Boehme
David Dona	Alan Unger	Jennifer Peters, Recorder
Justin Koon	Susan Galecki	
Owen Murphy	Erica Waldbillig	
Jenni Newby		
Kathy Smith (for Amy Harper representing Faculty Forum)		
Oz Smith		

Meeting called to order at 10:03am.

Old Business

- A. Minutes from November 2, 2018 – Tony Russell  
No suggested changes.

Minutes approved as presented.

- B. TAC Membership revised (2<sup>nd</sup> Reading) – Laura Boehme

- Proposal to include voting rights for eLearning Representative and add IT Project Manager, with voting rights, to the committee membership.

Action:

Motion to approve 2<sup>nd</sup> reading to revise TAC Membership to include voting rights for the eLearning Representative and also add IT Project Manager, as a standing member, with voting rights.

Motion made by Justin Koon, seconded by Owen Murphy

Motion passed unanimously by all members present

New Business

- There was no new business brought forward.



Other Items:

- Tony is working with Gordon Price and ASCOCC to identify another student, in addition to the ASCOCC President, to serve on the College Affairs Committee - hope to have the spot filled by winter term.
- The Shared Governance committee will attend a spring College Affairs meeting to report activities taking place around the campus.
- Kathy Smith attended the meeting as the Faculty Forum representative – in place of Amy Harper. She said that Faculty Forum members will be rotating throughout the year.
- Tony reported that last year the spring CAC meetings had very full agendas and it was suggested to add additional meeting dates.
  - Tony proposed adding an additional meeting date for the months of April, May and June of this year. This would be a tentative hold with the meeting to be canceled if it was not necessary.
  - All committee members were in agreement. Tony will ask Erica to schedule additional meetings for the above months.

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Justin Koon moves to adjourn this meeting, Ozz Smith seconded the motion, motion carried.

Meeting adjourned 10:17 am.

NEXT MEETING: January 11, 2019, 10:00am – 11am