

Date: May 21, 2021 10:00 – 11:00am Location: Zoom call

Attending	Absent	Guest
Stephanie Andre', Chair	President Laurie Chesley	John Failla
Jeff Fortenberry	Alan Unger - Board	Shannon Waller
Lori Benefiel		Michelle Aistear
Sara La Torre		Paula Simone
Wendy Earthsong		Michael Gesme
Amy Harper		Matt Higgins
Deena Cook, Recorder		

Meeting called to order at 10:00 am.

Old Business Motion passed unanimously by all members present.

A. Minutes from May 14, 2021 – Stephanie Andre'.

Motion to approve minutes with no suggested changes. Motion made by Wendy Earthsong, seconded by Lori Benefiel

Motion passed unanimously by all members present.

B. Proposal for course fee request for OL 263 - Jessie Russell and Julie Downing

Motion to approve 2nd reading with no suggested changes. Motion made by Lori Benefiel, seconded by Wendy Earthsong.

Motion passed unanimously by all members present.

C. Timeline Specification for Peer Evaluations for PT and Adjunct - Annemarie Hamlin

Motion to approve 2nd reading with no suggested changes. Motion made by Sara La Torre, seconded by Jeff Fortenberry.

D. Proposal for course Fee request for Classes using Adobe Creative Cloud - Michael Gesme

Motion to approve 2nd reading with no suggested changes. Motion made by Lori Beneiel, seconded by Sara La Torre.

E. Proposal for Fee Increase request for Private Music Lessons - Michael Gesme

Motion to approve 2nd reading with no suggested changes. Motion made by Wendy Earthsong, seconded by Jeff Fortenberry.



College Affairs Committee

New Business Motions passed unanimously by all members present.

D. Fees for new classes in the Fire Science Program - Paula Simone and John Failla Motion to approve 1st reading reading with suggested changes: specifiy that the fees cover nonreusable items.

Motion made by Sara La Torre, seconded by Lori Benefiel

E. Motion to approve 1st reading for Cengage Course fee increase - Julie Downing, Shannon Waller, Michelle Aistear

Motion to approve 1st reading with suggested changes: students will receive access to the materials on the 1st day of class.

Motion made by Sara La Torre, seconded by Jeff Fortenberry

F. Phlebotomy course fee proposal - Julie Downing, Shannon Waller, Michelle Aistear Motion to approve 1st reading reading with no suggested changes. Motion made by Wendy Earthsong, seconded by Lori Benefiel

Next Meeting:

June 4, 2021 10am – 11am via Zoom Motion to adjourn this meeting made by Jeff Fortenberry

Meeting <u>Recording:</u>

https://cocc.zoom.us/rec/ share/49kIdEv39enHEYNFg_sMt3nNkbDMPaI2VJoh98DCpotssNjQ293g_o_0SSImBC8s.aXP2UF LyIxSyA50h