

EMERITUS NOMINATION FORM

<u>Purpose:</u> To recognize retirees who have served the college for 15 years or longer. There are four categories for this recognition: <u>Emeritus Faculty</u> (generally referred to as "Emeritus Professor"), <u>Emeritus Administrator</u>, <u>Emeritus Confidential</u>, and Emeritus Classified.

<u>Instructions:</u> Complete Section 1 then submit form to the contact noted below, by January 15 of the retirement year.

- Emeritus status to Faculty: Nominations are submitted to the Faculty Promotions Committee.
- * Emeritus status to Administrator / Confidential: Nominations are submitted to the Office of Human Resources.
- Emeritus status to Classified: Nominations are submitted to the Classified Association Executive Team.

SECTION 1 – EMERITUS NOMINATION					
Employee Being Nominated:		Employee Classification:			
		Choose an item.			
Position Title:	Department:		Campus Location:		
			Choose an item.		
Justification for Emeritus Status (write below or attach letter):					
Nominators Name:		Click or tap to enter a dat	e.		

Review Committee/Dept.	Print Reviewer Name	Date Reviewed	Recommendation	
Faculty Promotions Committee		Click or tap to enter a date.	Choose an item.	
Human Resources (Administrator / Confidential)		Click or tap to enter a date.	Choose an item.	
CACOCC E-Team (Classified)		Click or tap to enter a date.	Choose an item.	
HR Confirm Emeritus Requirements:		15yrs service to the college Requirements met per GPM HR-13.1-13.3		