



Presentation/Proposal Form

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Addition of New Committee to GPM Manual: Faculty Senate

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Date: 4/3/2020

Department: Faculty Senate

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- ❖ Complete Items 1–8 to the best of your ability (see Instructions form for reference).
- ❖ If an item listed is not relevant to your specific presentation to College Affairs, please mark it *N/A*.
- ❖ E-mail the completed checklist to the College Affairs committee support specialist by the specified deadline.

1. PRESENTATION/PROPOSAL ABSTRACT (150–250 words)

The Faculty Senate is operating in its Pilot Year. One element of the charge for the Pilot Year is to clarify the charge and the committee membership for the Faculty Senate and propose the formal addition of the Faculty Senate to the General Policy Manual.

We are proposing to add the Faculty Senate as an advisory committee to GPM (G-6-8.17).

Attached is the charge and committee membership matrix.

2. TYPE OF PRESENTATION/PROPOSAL

- Information Item (requires approval of CA Chair)
- Action Item
 - Information and committee feedback
 - Procedure—*revision* (Attach current procedure with proposed changes highlighted using track changes.)
 - Procedure—*new* (Attach proposed procedure separately.)
 - Identify suggested location in *General Procedures Manual*: G-6-8.17

- Policy—*revision* (Attach current policy with proposed changes illustrated with track changes)
- Policy—*new* (Attach proposed policy separately.)
 - Identify suggested location in *General Policy Manual*: G-6-8.17
- Other: _____

3. BUDGET IMPACT

At this time the Faculty Senate is operating without additional budgetary impacts.

However, the Senate may need additional assistance from a specialist position in the future to help with logistical aspects of Senate's work. Formalizing the role of the specialist into a job description with designated training and time allocated could potentially have a budget impact.

4. INSTRUCTIONAL REQUIREMENTS/IMPACTS

N/A

5. OPERATIONAL IMPACT

The addition of the committee adds to the committee openings that faculty participate in as part of shared governance.

Currently the Senate is operating with scheduling and note-taking help from an departmental administrative specialist. Additional specialist time and help may be needed to facilitate the work of the Faculty Senate. For example facilitating running of committee elections, managing agendas, and proposals.

6. STUDENT IMPACT

N/A

7. ANTICIPATED IMPLEMENTATION TIMELINE

Fall term 2020 for implementation of the Faculty Senate.

8. MOTION TO BE RECOMMENDED

I move to add the Faculty Senate with its charge and committee membership as defined in the attached document to the General Policy Manual G-6-8.17.

Advisory Committee

G-6-8.17 Faculty Senate

Approved:

Charge

The Faculty Senate provides guidance and recommendations to College Affairs, Academic Affairs, and the Instructional Administration on faculty-related issues. In addition, the Senate acts as the primary interface between faculty and the college administration. This committee provides a process for decision-making in relation to faculty evaluation, promotions, tenure, professional improvement, and sabbaticals, and facilitates communication across the campus community on faculty-related issues.

Members

The committee membership represents the entire faculty including full-time, adjunct, part-time, and adult basic skills. Representatives serve specific constituency groups that represent a diversity of faculty viewpoints. Representatives should be willing to gather faculty input and facilitate communication with their constituency group on issues under deliberation by the Senate.

Area Represented	Members	Voting	Term
CUL, BUS/AV, CIS Representative	Elected by CUL, BUS/AV, CIS Departments	Yes	Three years
AH, NUR, NIR Representative	Elected by AH, NUR, NIR Departments	Yes	Three years
SCI, MTH, HHP Representative	Elected by SCI, MTH, HHP Departments	Yes	Three years
SocSci, WLC, LIB Representative	Elected by SocSci, WLC, LIB Departments	Yes	Three years
HUM, FAC Representative	Elected by HUM, FAC Departments	Yes	Three years
RMP Faculty Representative	Elected by Redmond, Madras, Prineville Faculty (eligibility must have taught 3 courses or more at RMP campuses during the current academic year)	Yes	Three years
Developmental Faculty Representative	Elected by developmental MTH, WR, Human Development, and ABS Faculty (eligibility must teach developmental MTH, WR, or Human Development)	Yes	Three years
Adjunct/Part-time Representative	Elected by Part-time and Adjunct Faculty	Yes	One year
Faculty Forum Representative	President or designee	No	Standing
Instructional Administrator	VPI or designee	Yes	Standing
Chairmoot Representative	Chair or designee	No	Standing