



## Presentation/Proposal Form

[Add Title Here]

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Department: \_\_\_\_\_

Contact Information: \_\_\_\_\_

- ❖ Complete Items 1–8 to the best of your ability (see Instructions form for reference).
- ❖ If an item listed is not relevant to your specific presentation to College Affairs, please mark it *N/A*.
- ❖ E-mail the completed checklist to the College Affairs committee support specialist by the specified deadline.

### 1. PRESENTATION/PROPOSAL ABSTRACT (150–250 words)

### 2. TYPE OF PRESENTATION/PROPOSAL

- Information Item (requires approval of CA Chair)
- Action Item
  - Information and committee feedback
  - Procedure—*revision* (Attach current procedure with proposed changes highlighted using track changes.)
  - Procedure—*new* (Attach proposed procedure separately.)
    - Identify suggested location in *General Procedures Manual*: \_\_\_\_\_

- Policy—*revision* (Attach current policy with proposed changes illustrated with track changes)
- Policy—*new* (Attach proposed policy separately.)
  - Identify suggested location in *General Policy Manual*: \_\_\_\_\_
- Other: \_\_\_\_\_

### 3. BUDGET IMPACT

### 4. INSTRUCTIONAL REQUIREMENTS/IMPACTS

### 5. OPERATIONAL IMPACT

**6. STUDENT IMPACT**

**7. ANTICIPATED IMPLEMENTATION TIMELINE**

**8. MOTION TO BE RECOMMENDED**

# G161/G207 – Fee Proposal

**Proposed Fee:** \$222.30/student

**Submitted by:** Hal Wershow

## **Abstract:**

G161 - Landscape Evolution is a new field-based geology course currently making its way through the curriculum process. The anticipated first offering of this course is Summer Term 2021. However, we will be offering G207 (which is already on the books) as a “place-holder” for Summer 2020. We are anticipating a similar itinerary, so the fee should be similar. G161/207 is based on a 10-day field trip in the Central Oregon Cascades. Field locations will include Crater Lake National Park! We will camp at Broken Arrow Group Campground to reduce driving time and expense, and to enhance the immersive experience.

As a veteran of numerous field courses, this “total immersion” may be the most significant educational benefit – in just 10 days, students emerge thinking (and perhaps looking and smelling) like geologists. There is no more effective way to deliver this experience than a 24/7 immersion.

There will be two paid instructors (myself and a part-time faculty member), and two volunteers to help with cooking, driving and field safety. With an enrollment cap at 20 students, this will total 24 people. We will use three COCC vehicles. The third vehicle will allow staff to run errands, or if necessary to transport a student back to Bend, all without impacting the ability of the remaining students to access the field. Food will be prepared and eaten communally (with deference to dietary restrictions) to reduce costs, complexity and transportation, and for again enhancing the shared experience of camp life.

## **Fee Justification:**

- Camping costs for 9 nights at Broken Arrow Group Site (\$70/night) = \$630 = \$31.50/student
- Food costs for 9 full days (27 meals) = \$12.50/person/day = \$135.00/student
- COCC Van Transportation [(~454 miles x 3 vehicles x \$0.82/mile)/20 students] = \$55.80/student
- Precedent: Forestry field courses (e.g., FOR 126) that incorporate significant travel and lodging costs charge a course fee.

Total per student = \$222.30