

CENTRAL OREGON COMMUNITY COLLEGE
Facilities Advisory Committee
Meeting NOTES

IS.1 – Expand and refine data, research and assessment systems and infrastructure to support student success.

IS.6 – Further develop and enhance facilities and infrastructure to ensure institutional quality, viability and environmental sustainability.

IS.8 – Expand access throughout the district with long-term strategies for educational services in underserved geographic areas.

Date:	September 29, 2016		Chair:	Chris Egertson	
Time:	11:30am-1:00pm		Chair Elect:	Jenny Cruickshank	
Place:	BEC Board Room		Notes:	Jennifer Peters	
Attendees:	Brian Bubak	Y	Matt McCoy	Y	Guests:
	Jenny Cruickshank	Y	Joe Viola	Y	
	Chris Egertson	Y	Kirsteen Wolf	Y	
	Tyler Hayes	Y	<i>Student (vacant)</i>		
	Ryan Hildenbrand	Y	<i>Student (vacant)</i>		
			Support:		
			Jennifer Peters	Y	

Agenda Item	Discussion	Decision/Action	DRP <i>Designated Responsible Person(s)</i>
<p>Call to Order/Welcome (10 minutes)</p> <ul style="list-style-type: none"> 05.17.16 FAC Meeting Notes: CLICK HERE Review of the N:drive, Website, Committee Membership 	<p>Meeting called to order at 11:30am. No changes to the 5.17.16 meeting notes.</p> <ul style="list-style-type: none"> Chris reviewed the N:drive folder Membership for the coming year was reviewed <ul style="list-style-type: none"> ✓ Chris will check on student representation – hope to get one student Start using the committee web page to communicate to the campus 	<ul style="list-style-type: none"> Need to add the request forms to the web pages 	Chris Egertson
<p>Topics for Discussion (70 minutes)</p> <ul style="list-style-type: none"> Review and Confirm <ul style="list-style-type: none"> Work Flow 2016-17 Objectives Cascades Hall Discussion <ul style="list-style-type: none"> Review input process Develop timeline Review matrix 	<ul style="list-style-type: none"> Committee reviewed and approved the proposed Work Flow chart (see: Work Flow Chart) Reviewed FAC 2016-17 Objectives <ul style="list-style-type: none"> ✓ Cascades Hall Recommendation ✓ Facilities Use Requests/Recommendation 		Chris Egertson - All

<ul style="list-style-type: none"> ○ Communications to college 	<ul style="list-style-type: none"> ✓ Discretionary Maintenance Requests/Recommendations ✓ Communication to campus ✓ Review/revise processes at the end of the year • Cascades Hall Discussion <ul style="list-style-type: none"> ✓ Developed timeline for Cascades Hall recommendation to the President/Board – November 4th ✓ Established the need for three meetings <ul style="list-style-type: none"> ○ 1st meeting – tour Cascades Hall/review proposals ○ 2nd meeting – review/discuss proposals and committee members rankings ○ 3rd meeting to be used as a “place holder” if needed ✓ Chris will post an update on Commlines on the Cascades Hall review/recommendation process 	<p>Meeting dates were set for October 10, October 28 and October 31</p> <p>Chris posted an update to Commlines on 10/5/16</p>	
<p>Next Meeting: (10 minutes)</p> <ul style="list-style-type: none"> • Wednesday, October 12, 10:30am-12:00pm, BEC Board Rm 			