

CENTRAL OREGON COMMUNITY COLLEGE Faculty Senate Meeting Notes

Date:	2/14/2020	Facilitator(s):	Sarah
Time:	1:30-3 PM	Notes:	Austin Rieger
Place:	MET 208	Agenda Maker:	Sarah

Attendees:	Sarah Fuller	Jane Denison-Furness	Guests:	
	Mike Artus	Amy Harper		Annemarie Hamlin
	Paula Simone	Wayne Yeatman		Sara Henson
	Christina Cappy			Jim Ellis

Red = action Yellow highlight = link to document (intranet)

Agenda

1. Call to order
2. Introduction of Guests
3. Consent Agenda
 - a. Approval of previous meeting notes

Mike Artus motioned to approve the previous meeting notes. Jane Denison-Furness seconded. All approved.

4. First Reading: [Classroom Observation Forms for PT/ADJ/FT-temp Update – Instructional Deans](#) (Annemarie Hamlin) 1:30-1:45pm

Annemarie gave a page-by-page walkthrough of changes to the Classroom Observation Form. This included formatting changes as well as small additions such as adding the "Basic Needs Statement" to the Syllabus Checklist.

Paula Simone motioned to move the proposed changes forward to a 2nd reading. Mike Artus seconded. All approved.

5. Feedback Request: [Student Evaluations Declining Participation – Chairmoot](#) (Sara Henson) (1:45-2 pm)

Sara presented information on the steady decline in participation of student evaluations, which has been an issue for many years. Some of the questions which have come from this include:

- What is the intention of student evaluations?
- What is the role of student evaluations in the tenure and promotion process?
- Should they be kept in faculty HR files?
- What questions should be asked in evaluations?
- What should be the timing of student evaluations?

Senate raised the idea of creating a taskforce to address these questions and report back to the Senate. Senate discussed the possible members of this taskforce. Sarah Fuller will send out a call for volunteer members for this task force and will bring a list of names back to the Senate in order to create the task force.

Mike Artus motioned to create a taskforce to address the questions above. Paula Simone seconded. All approved.

6. Second Reading: [Taskforce for PT Faculty Tuition Support](#) (Christina Cappy) (2 pm-2:15 pm)

Christina reported on the progress of creating a taskforce in order to investigate possible PT Faculty Tuition Support. A FT faculty member is still required. A mention of budgetary concerns was added to the proposal.

Christina Cappy motioned to approve the 2nd reading of this proposal. Paula Simone seconded. All approved.

7. Informational Item: [Forum GPM Manual Updates](#) (Amy Harper) (2:15-2:25 pm)

Amy presented changes made to ensure the Forum manual is updated with the CBA. Swapped "Forum" with "Senate" on most instances. Other changes included updates due to Janus v. AFSCME and a corrected reference number.

All changes will be taken to College Affairs as a package unless there is feedback on certain areas that need attention.

8. Feedback Request: [Forum GPM Manual Updates](#) (Amy Harper) (2:25-2:35pm)

Amy discussed proposed changes to committee makeup. Changes included having some committee appointments made by the Senate, as well as others by the Forum. Forum appointments would serve a different function than Senate appointments and would be provided relevant training by the Forum. Amy will gather feedback from other committees, clarify the purpose, and bring back to the Senate to discuss further.

9. Informational Item: [Fall Faculty Retreat – Teaching and Learning Center](#) (Jim Ellis) (2:35-2:50pm)

Jim shared information on the Fall Faculty Retreat. Notes included that many people were unhappy with it and want to see more faculty participation. The VPI office is willing to collaborate through the Teaching Learning Center (TLC). Faculty members who are interested in participating are welcome to contact TLC through Jim, jellis@cocc.edu

10. Scheduling Spring Senate Meetings

Senators will ensure their calendars are up-to-date and Austin will compile possible meeting times to be discussed at the next meeting.

Looking Ahead to Next Meeting 2/28

1. Spring Elections Voting Procedures
2. Faculty Senate Committee Matrix

Parking Lot/Future meetings:

1. GP Manual – Basic Charge, Members, Terms, by End of Winter Term for Inclusion in GP Manual
2. By-laws (Rules of Operation)
3. GP Manual Updates to include "Senate" where necessary
4. Assess the representation and voting structure of Pilot Faculty Senate (Winter Term)