

## CENTRAL OREGON COMMUNITY COLLEGE Faculty Senate Meeting Notes

<b>Date:</b>	2/28/2020	<b>Facilitator(s):</b>	Sarah
<b>Time:</b>	9:30-11 AM	<b>Notes:</b>	Austin Rieger
<b>Place:</b>	MET 208	<b>Agenda Maker:</b>	Sarah

<b>Attendees:</b>	Sarah Fuller	Jane Denison-Furness	<b>Guests:</b>	
	Amy Howell	Amy Harper		Michael Murphy
	Mike Artus	Betsy Julian		Yasuko Jackson
	Paula Simone	Wayne Yeatman		
	Christina Cappy			

Red = action    Yellow highlight = link to document (intranet)

### Agenda

1. Call to order
2. Introduction of Guests
3. Consent Agenda
  - a. Approval of previous meeting notes

Paula Simone motioned to approve the previous meeting notes. Wayne Yeatman seconded. All approved.

4. [Feedback Request: eLearning LMS change](#)

Michael Murphy and Yasuko Jackson gave information about the LMS workgroup which is evaluating the possibility of COCC looking for a new LMS. Information about the workgroup is available on the intranet, [here](#). Workgroup is sending a request for information to possible vendors and their responses will be posted for review. Faculty will have opportunity to provide feedback (rubric provided) on the RFI responses in order to determine if a request for proposal should be sent. Generally, an LMS change takes 18 months, including some time with overlap of the old and new systems. Currently, the point is to decide if something better might be out there. We are not looking to pick a new LMS at this point in the process.

Michael and Yasuko are asking to help spread the word and get as many of the faculty as possible to provide feedback. Information should be available on the workgroup intranet page in April.

5. ~~Second Reading: Classroom Observation Forms for PT/ADJ/FT temp~~

6. First Reading: [Proposal](#) to send to College Affairs [Senate Committee Matrix](#)

Sarah Fuller discussed the need to send Senate information through College Affairs soon. Terms have been staggered so there will always be two new Senators each year.

Betsy Julian motioned that Amy Harper, Sarah Fuller, and herself will create a charge for the Faculty Senate with the goal of sending to College Affairs for the March 13<sup>th</sup> meeting. Paula Simone seconded. All approved.

7. [First Reading: Voting Procedures Proposal](#)

Senators discussed the future voting procedures for the Faculty Senate. Two separate surveys will be sent, one for Full Time faculty, one to Adjunct and Part Time faculty.

Christina Cappy motioned to approve the 1<sup>st</sup> reading of the Voting Procedures Proposal. Paula Simone seconded. All approved.

#### 8. First Reading: Student Evaluations Taskforce

Senate has not yet found enough members for this taskforce. Senators decided that the membership should include:

- At least one faculty from CTE
- At least one from TFR
- At least one faculty served on tenure in last 6 years
- At least one faculty served on promotions in last 6 years
- At least one instructional administrator

Senators will help recruit members and report back to Senate for final decisions.

Amy Harper motioned to move this proposal forward. Paula Simone seconded. All approved.

#### 9. Scheduling Spring Senate Meetings

Senators will brainstorm choosing a designated date & time for meetings starting Fall 2020. Senators reviewed possible times for Spring 2020 meetings and decided on the following:

1. 4/10 1:30-3
2. 4/24 8-9
3. 5/1 1:30-2:30
4. 5/15 12:30-2
5. 5/29 8:30-10

Finals week meeting will be discussed and decided at next Senate meeting.

Next meeting 3/13/20 2-3:30 PM

Parking Lot/Future meetings:

1. GP Manual – Basic Charge, Members, Terms, by End of Winter Term for Inclusion in GP Manual
2. By-laws (Rules of Operation)
3. GP Manual Updates to include "Senate" where necessary
4. Assess the representation and voting structure of Pilot Faculty Senate (Winter Term)