CENTRAL OREGON COMMUNITY COLLEGE
Faculty Senate - Meeting Notes

Date:	03/15/2021	**Chair:**	Peter Casey
Time:	3:30-4:30 PM	**Notes:**	Austin Rieger
Place:	Online (Zoom)	**Agenda Maker:**	Peter Casey
Zoom:	https://cocc.zoom.us/j/91334595394?pwd=K3U4OThicXUyL3RjS1BXNEdoWHNQUT09 (coccsenate)		

Attendees:	Peter Casey - CUL, BUS/AV, CIS	Sara Henson - SocSci, WLC, LIB
	Riki Dela Cruz - ADJ/PT	Mike Artus - R/M/Prineville
	Amy Wheary – AH, NUR, NIR	Amy Harper* - Faculty Forum
	Jessie Russell - SCI, MTH, HHP	Betsy Julian - VPI
	Tony Russell - HUM, FA, COM	Michael Hansen* - Chairmoot
	Kathy Smith* - DEV MTH, WR, AD, ABE (*for B. Plassmann*)	* *Non-voting members*

Agenda

1. Call to order
2. Introduction of Guests
3. Approval / Correction of minutes (2 min.)

No changes needed.

4. Committee Reports
   a. Chairmoot – Michael Hansen (5 min.)

Met two weeks ago. Talked more about Fall schedule and planning. Disciplines that have adjuncts were given Adjunct Request form.

   b. Academic Affairs (5 min)

Announcement that COCC has made a deal with Canvas. Anti-Discrimination statement has been amended to add additional protected classes.

   c. President's Cabinet – Mike Artus (5 min.)

Enrollment is down 13%. Projecting increase of around 4% for next year. Hoping to have more face-to-face classes, but have to wait to see what happens with COVID. Discussed possible drive-thru commencement on June 12. Will most likely happen. Tentative plan is that each student can have one car to drive through campus and then park in a designated spot to walk across a stage and receive their diploma. Could be a long process depending on how many RSVP. Students who graduated in 2020 have the option to join. Will be part of faculty obligation to attend; though don't need to stay the whole time. Possible shifts will be decided based on the size.

5. Communication/Blackboard Site (5 min.)
   a. Suggestions/Concerns
6. Information: Service/PIP During COVID19 Update (Approved 2/1)

a. Attached document: HR file labels for COVID year

7. Discussion of Proposals: First Readings (10 min. each)
   a. Student Evaluations: Removing Inappropriate Comments

Peter discussed this proposal with HR. Questions to think about include:
- Examples?
- Definitions of what is "inappropriate"?
- Legal issues?
- Timeline for implementation?

Faculty currently have the right to review their HR files and write a response if desired under Article 12 of the CBA. However, the CBA does not cover part time faculty.

The college also might not want comments on protected classes to be included in HR files since they are used for promotion/tenure decisions. Could cause legal issue if a person is denied promotion while those comments are used in consideration.

Proposal should avoid use of words like "inappropriate" that are subject to evolution over time. Should be tied more to legal terms, protected classes, Title IX, etc.

Becky Plassman motioned to approve the first reading of this proposal and delegate Naomi Roundtree (HR) and a Senate member to write up this process. Sara Henson seconded. Motion passed.

Naomi will attend the next Senate meeting for a 2nd reading of this proposal with edits.

   b. Student Evaluations: Review Evaluation Questions Taskforce

Ideally, taskforce would have members who have been on Promotions/Tenure so they know firsthand how evaluations are used.

   c. Student Evaluations: Usage – Formative and Summative or only Formative Taskforce

Senators think this should be decided before the questions (7b) are worked on. Senators will narrow the scope of the proposal and taskforce membership before next meeting and 2nd reading.

Amy Wheary motioned to approve the first reading of this proposal, Mike Artus seconded, motion passed.

8. Suggestions for potential proposals (time remaining)
   a. Limit faculty to one "top level" committee per year
      Top Level: College Affairs, Academic Affairs, Student Affairs,
         Faculty Senate, Promotions, Tenure
   b. Incentives for Faculty to actively engage in at least the "top level" committees.
   c. Require a minimum of four peer visits per peer team member
      i. Require consistent use of peer review form (currently not available for full time?)
      ii. Require consistent use of online peer review form for online courses. (draft available)
      iii. Require classroom observation training (*defined in official practices*)
   d. Create peer mentoring option for all faculty (*currently only used for new faculty*)
   e. Make peer team/peer mentoring higher value in summative evaluations
   f. Increase 'Shared Governance' value for Faculty, training?
9. Announcements (1 min)
   a. Next meeting: 04/05/2021, 3:30-4:30
   b. Other?

10. Adjourn