



Meeting Date: May 30, 2019
Location: LIB221

Attending	Absent	Guests
Kirsten Hostetler	Alicia Moore	Andrew Davis
Liz Coleman		
Frank Payne		
Libby Voigt		

1. Review Prior Minutes – Kirsten Hostetler

Two spelling changes were made to the minutes from April 30, 2019, and approved with edits to be entered into record. Motion made by Libby Voigt, seconded by Liz Coleman.

2. Chairmoot recommendations – Kirsten Hostetler

Kirsten presented an overview of Student Affairs 2018-19 activities to a 5/23/19 chairmoot meeting.

Discussion Points:

1. Chairmoot comments:
 - a. During the meeting, Kirsten discussed the lack of student participation and difficulty in finding agenda items for the committee.
 - b. Chairmoot members recommended next year’s Student Affairs committee include quarterly coffee meetings between the Student Affairs, College Affairs, and Academic Affairs chairs to discuss activity and agenda items.
 - c. Chairmoot members also made the suggestion to serve in an advisory capacity at a monthly ASCOCC meeting to report on the three policy committees’ actions and receive more direct student feedback.
 2. Impact on Student Affairs:
 - a. Liz clarified that would involve Student Affairs committee members to attend a monthly ASCOCC meeting and a monthly Student Affairs meeting and for the chair to have a monthly meeting with other chairs.
 - b. Kirsten suggested this participation could be reduced so that Student Affairs members could rotate who represents the committee at ASCOCC and the committee could decide how to decide what to share at the student meeting as well as how to communicate what happened to the rest of the committee through bi-monthly meetings or via email.
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3. Distinguished Student Award – Kirsten Hostetler

Kirsten provided an overview of the nominations and a reminder of the award criteria.



Discussion Points:

1. Straw Vote:
 - a. Committee conducted an initial vote to determine front-runners among the candidates.
2. Discussion:
 - a. Kirsten reviewed the criteria for the award and discussed how each characteristic was (or was not) represented in the student nominations.
 - b. It was determined that the winning recipient demonstrated greater participation in “Innovating and enhancing existing COCC programs or services” and in “Exhibiting outstanding leadership with an organization or project,” which gave his nomination an edge and confirmed the original straw poll vote.

Action Items:

- Motion to Approve Oliver Tatom as the 2018-19 Distinguished Student Award recipient made by Kirsten Hostetler, unanimously approved.
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4. 2019-20 Student Affairs chair – Kirsten Hostetler

Kirsten discussed the responsibilities of the chair and delegation of recording minutes, scheduling meetings, and requesting room reservations to an assigned admin. Libby Voigt and Liz Coleman are the two remaining members to serve on next year’s committee, with Justin Borowsky voted in the spring 2019 faculty elections as a new member joining in the fall. Kirsten will follow up with Alicia to determine how to nominate a new classified staff member. Frank will ask two staff members in the bookstore who might be interested in participating in Student Affairs.

Action Items:

- Motion to Approve Liz Coleman as the 2019-20 committee chair made by Frank Payne, seconded by Kirsten Hostetler.
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Next Meeting:

TBD, Fall 2019